



## NEXT STEPS INFORMATION, ADVICE AND OPPORTUNITES

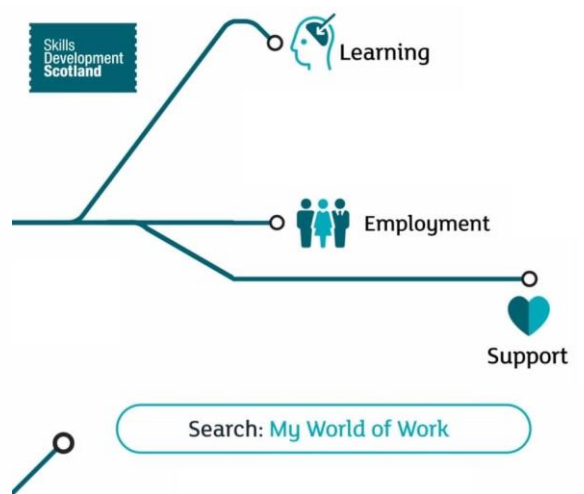
**Our Offices are closed but our advisers are still available for telephone appointments**

**Contact your local office below to arrange an appointment with one of our Careers Advisers on:**

 **Aberdeen - 01224 285200**

 **Inverurie - 01467 623623**

 **Peterhead - 01779 479345**



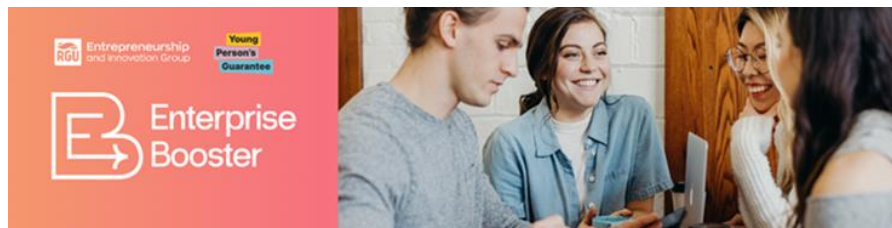
**or alternatively visit our website –**  
**<https://www.myworldofwork.co.uk/>**

**to find our more information on our services.**

Please, check employer websites and/or contact employers to make sure vacancies are still on offer before summiting your application/CV.

Updated on 12/01/2022

## **EVENTS**



**Enterprise Booster is back for 2022. Brought to you by Aberdeenshire Council's Employment Support Team & Robert Gordon University through the Young Person's Guarantee.**

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### **About the Enterprise Booster**

The Enterprise Booster comprises of two workshops designed to help young people who are interested in starting their own business or increasing their income through self-employment.

These workshops are open to those supported through the Young Person's Guarantee, aged 16-24 and living in Aberdeenshire.

### **What to expect from the workshops**

- Free for participants
- Two - hour workshops
- Opportunity to consider a business idea in detail and get advice and support
- Get to grips with resources, marketing, finance and all the other essentials of running a business
- Access to a short online course with additional learning resources

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### **Workshops & dates**

#### *'How to become an Entrepreneur'*

What does it mean to be an entrepreneur? What does the future of work look like and how will that affect you? Why is it important be entrepreneurial? How can you nail a business idea and become an entrepreneur?

- Wed 12 January 10am-12 noon
- Wed 19 January 10am-12 noon
- Wed 26 January 10am-12 noon

Book slot: [www.rgu.ac.uk/enterprise-booster](http://www.rgu.ac.uk/enterprise-booster)

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## Vacancies:



Welcome to the My World of Work Job Hub

<https://www.myworldofwork.co.uk/getting-a-job>

Company	Position	Where seen	How to Apply	
	Apprenticeships Audit - Apprenticeship Aberdeen Autumn 2022	<a href="https://www.kpmgcareers.co.uk/">https://www.kpmgcareers.co.uk/</a>	<a href="https://student.kpmgcareers.co.uk/apprentices2022/Login.aspx?intake_year=2022&amp;programme=Apprenticeships&amp;business_area=Audit%20-%20Apprenticeship&amp;location=Aberdeen&amp;start_date=Autumn&amp;cookieCheck=true">https://student.kpmgcareers.co.uk/apprentices2022/Login.aspx?intake_year=2022&amp;programme=Apprenticeships&amp;business_area=Audit%20-%20Apprenticeship&amp;location=Aberdeen&amp;start_date=Autumn&amp;cookieCheck=true</a>	05/01

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Inverurie	<p><b><u>Colleague - Aberdeen</u></b>  <b>Hobbycraft - Aberdeen</b>  <b><u>Receptionist/Administrator - Part Time</u></b>  <b>Sodexo - Aberdeen</b>  <b><u>Customer Assistant</u></b>  <b>Tesco - Aberdeen</b>  <b><u>Housekeeping Assistant</u></b>  <b>Banchory Lodge Hotel - Aberdeen</b>  <b><u>Team Member - The Cafe</u></b>  <b>Tesco - Aberdeen</b>  <b><u>Stock Assistant - Temporary (Lipsy Department)</u></b>  <b>Next PLC - Aberdeen</b>  <b><u>Team Member</u></b>  <b>Innoflate - Aberdeen</b>  <b><u>Sales Consultant – Temporary (Womenswear Department)</u></b>  <b>Next PLC Aberdeen</b>  <b><u>Sandwich Artist™</u></b>  <b>Subway - Aberdeen</b>  <b><u>Customer Assistant Grocery Westhill</u></b>  <b>Tesco 3- Aberdeen</b>  <b><u>Cocktail Bar Staff</u></b>  <b>The Albyn - Aberdeen</b>  <b><u>Kitchen team member</u></b>  <b>wagamama - Aberdeen</b></p>	<p><a href="https://uk.indeed.com/">https://uk.indeed.com/</a></p>	<p>As per link</p>	<p><b>05/01</b></p>
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	<p><b><u>Server</u></b>  <b>Frankie and Benny's</b> - Aberdeen  <b><u>Team Member - Kitchen Bridge of Don Aberdeen</u></b>  <b>Table Table</b> Aberdeen  <b><u>Counter Assistant</u></b>  <b>Kingstreet Chipper</b> - Aberdeen  <b><u>Receptionist</u></b>  <b>Station Hotel Aberdeen</b> - Aberdeen  <b><u>Leisure Sales Advisor</u></b>  <b>Village Hotels - Aberdeen - Leisure</b> - Aberdeen  <b><u>Customer Assistant</u></b>  <b>Lidl 3-</b> Aberdeen  <b><u>Retail Sale Assistant</u></b>  <b>BP M&amp;S Simply</b> Aberdeen  <b><u>Trainee Healthcare Partner</u></b>  <b>LloydsPharmacy 3</b>Aberdeen  <b><u>Leisure Sales Advisor</u></b>  <b>Village Hotels - Aberdeen - Leisure</b> - Aberdeen  <b><u>Banked Hours General Assistant</u></b>  <b>Euro Car Parts</b> Aberdeen  <b><u>Sales Assistant</u></b>  <b>Harry Corry Ltd</b> Aberdeen  <b><u>Team Member - Aberdeen, Bon Accord</u></b>  <b>Pret A Manger</b> - Aberdeen  <b><u>Customer Service Assistant - Reception</u></b>  <b>David Lloyd Leisure 3</b> ★ - Aberdeen</p>	<p><a href="https://uk.indeed.com/">https://uk.indeed.com/</a></p>	<p>As per link</p>	<p>05/01</p>
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	<b><u>Reception Administrator</u></b> <b><u>Modern Apprenticeship</u></b>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<b><u>Retail Assistant</u></b> <b><u>Modern Apprenticeship</u></b> New Look- Aberdeen Union Square	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
<b>Arnold Clark</b>	<b><u>Apprentice Panel Beater</u></b> <b><u>Modern Apprenticeship</u></b>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
<b>Arnold Clark</b>	<b><u>Apprentice Mechanic</u></b> <b><u>Modern Apprenticeship</u></b> 5 positions available	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
<b>Arnold Clark</b>	<b><u>Apprentice Parts</u></b> <b><u>Modern Apprenticeship</u></b> 2 positions available	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<b><u>Childcare Assistant</u></b> <b><u>Modern Apprenticeship</u></b> 2 positions available	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<b><u>Laboratory Science (Chemistry)</u></b> <b><u>Modern Apprenticeship</u></b>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<b><u>Laboratory Science (Chemistry)</u></b> <b><u>Modern Apprenticeship</u></b>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<b><u>IT Support</u></b> <b><u>Modern Apprenticeship</u></b>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>

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 A Scot JCB Group Company	<u>Service Engineer (Agricultural) Modern Apprenticeship, Fraserburgh</u>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
 A Scot JCB Group Company	<u>Service Engineer (Agricultural) Modern Apprenticeship, Huntly</u>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
 A Scot JCB Group Company	<u>Service Engineer Modern Apprenticeship, Aberdeen</u>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
Inverurie	<u>Trainee Kitchen Contract Designer. Modern Apprenticeship</u>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<u>Digital Support Assistant Modern Apprenticeship</u> Soltyre - Johnston Fuels	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<u>Field Support Technician Modern Apprenticeship</u>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>
	<u>IT Technician Modern Apprenticeship</u>	<a href="https://www.apprenticeships.scot/">https://www.apprenticeships.scot/</a>	As per link	<b>05/01</b>

## Advice:

Please, check employer websites and/or contact employers to make sure vacancies are still on offer before submitting your application/CV.

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Do you need help building or updating a CV?

You can look over our CV examples and some do's and don'ts on My World of Work, and even use our free, step by step guide to build your own!

If you would like to chat to an adviser give call us on:

Aberdeen - 01224 285200

Inverurie - 01467 623623

Peterhead - 01779 479345

Check it out <https://www.myworldofwork.co.uk/getting-job/building-cv>

## **Volunteering**

### **ACVO and Volunteer Aberdeen**

#### **Search for volunteering opportunities on the AVA Website**

We are keen to present up-to-date volunteer opportunities across Aberdeenshire in a bulletin that will link to media channels and websites, starting with a focus on Kincardine & Mearns. This bulletin is part of our aim to



relevant social  
make our

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communities volunteering rich areas; where volunteers and volunteer organisations are really valued and supported. To receive the new AVA Volunteer Bulletin, you can sign up on our website here: <https://www.avashire.org.uk/volunteering.html>. To feature your volunteer roles, just email [Volunteering@avashire.org.uk](mailto:Volunteering@avashire.org.uk) and one of our Development Officers will be in touch.

AVA has a volunteering opportunities search facility on our website which makes it easier to find opportunities in the Aberdeenshire area. You can refine your search depending on what kind of volunteering you are looking for and you can also make it area specific. Visit the AVA website at: <https://www.avashire.org.uk/volunteering.html>

Did you know Aberdeen has a website where you can look for volunteer work? Have a look at Volunteer Aberdeen to see what opportunities are available  
<https://www.volunteeraberdeen.org.uk/>

## **Learning, training and opportunities:**

### **DIGITAL SKILLS PIPELINE - APPLICATIONS OPEN**

The Digital Skills Pipeline is open for applications. There is currently a high demand for digital skills and this is a great chance to develop yours.

Learners are grouped into 2 broad categories.

The Support category is for those who have basic digital skills and want to learn about careers in technology.

The Create category is for people with more advanced digital skills. They may not be thinking about working in technology but are likely to be more aware of what roles exist.

To be eligible to apply, you'll need to be resident in Scotland and have the right to work in the UK and be 25 years and over.

To learn more, visit <https://www.digitalworld.net/.../digital-skills-pipeline...>

### **Get a taste for a career in childcare**

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If you're over 25 and are unemployed or have been made redundant, you may be considering a change of career. A taster programme in childcare is available to introduce you to the sector, and to help you develop the skills needed to help young children grow and learn. The programme is designed to prepare candidates to enter the world of work in the childcare sector. You'll develop your employability skills to prepare you for applying for jobs or further training. You could gain a certified qualification at the end of the course, and you'll be ready to progress your career in childcare. For more information, call 0800 917 8000 or speak to your DWP Work Coach.

<https://childcarecareersscotland.scot/how.../training-info/>

## **SDS Individual Training Accounts (ITA)**

Get up to £200 towards the cost of a training course with an SDS Individual Training Account (ITA). Use the money to build the skills you need for a job. Or get some training to take your career to the next level. And because it's not a loan, you don't have to pay it back.

**Applying for your ITA-** Applications are now open until the 28 February 2022 or until we accept up to 28,000 applications, whichever comes first.

<https://www.myworldofwork.co.uk/learn-and-train/sds-individual-training-accounts-ita>

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**PRINCE'S TRUST  
TEAM PROGRAMME**

RETURNING TO PETERHEAD  
& FRASERBURGH IN  
FEBRUARY 2022

Prince's Trust

**YOUTH  
CAN  
DO IT !**

**Aged 16-25?**  
**Currently unemployed and  
not in education?**  
**Looking for a new challenge?**

Don't miss this exciting,  
**FREE 12 week programme**  
For more details E-mail:  
info@aberdeenfoyer.com  
or visit: www.aberdeenfoyer.com

**foyer**  
aberdeen

**NORTH EAST  
SCOTLAND  
COLLEGE**



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## Team - New challenges and experiences



### Day 1: Meet new people

Don't worry about turning up on your own – there'll be about 12 people joining and everyone will be in the same situation. It'll be informal and there'll be plenty of activities so you'll soon feel part of things.



### Week 1: Take action

Over this week, you'll start planning for the weeks ahead – setting out what you want to achieve and finding out how to get your qualifications. You'll also be planning for a week away.



### Week 2: New experiences

You'll spend this week away – trying new things and learning how to work with others. This gives you a chance to break away from your current situation. The sort of things you could do include canoeing, climbing, raft-building and much more!



### Weeks 3-6: Something to talk about

As a Team, you'll decide on a project to benefit your local community and carry it out. You might be surprised at what you can achieve together. This gives you great experience to talk about at interviews.



### Weeks 7-8: Work placements

This is the time to see how the skills you've developed so far can help you in the workplace. It's also a great chance to try out a type of work, or company, to see whether you like it.



### Week 9: Plan for the future

Time to plan your next steps after the programme. You'll get help to write a fantastic CV, practice your interview skills and make applications.



### Weeks 10-11: Meet the challenge

You and your Team will take on a challenge to help others in the community. This is when you get to test out all the skills you'll have worked on so far.



### Week 12: Have your say

In your final week, you'll deliver a presentation with your Team to an invited audience. This is your chance to show off the talents you've discovered! This may sound scary now, but after 12 weeks on Team you'll be surprised at how far you've come.

**Don't miss out. Sign up to the next Team today.**

Check out when your local Team starts – visit [princes-trust.org.uk/team](http://princes-trust.org.uk/team) or call free on 0800 842 842.



Prince's Trust

**START  
SOMETHING**



ARE YOU 16-25?

LOOKING FOR A NEW CHALLENGE?  
NOT IN EDUCATION, EMPLOYMENT OR TRAINING?

Then why not try the Prince's Trust Team Programme

- Free 12 week personal development programme
- Develop and learn new skills
- Improve confidence and self esteem
- Gain qualifications
- Have fun and make new friends
- Take up a team challenge and community project
- Realise your own potential
- Gain 2 weeks work experience
- Improve your employability skills



The Award is a 12-week programme of personal development training and community engagement which is based at HorseBack UK, Dinnet, Aboyne. Activities will be both classroom and outdoor based with many skills developed whilst working with the horses, mountain biking, mountaineering, and rock climbing.

The Team Programme inspires and empowers you to think about your future. Emphasis is on teamwork, community, environment, wellbeing, and future employment.

Contact us for more  
information

[info@horseback.org.uk](mailto:info@horseback.org.uk)  
or 013398 80487



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**Universal Credit Claimants are eligible to be referred to a Kickstart Scheme job if they meet the following criteria: aged 16 – 24 eligible for Universal Credit currently unemployed with nil earnings not in an apprenticeship**

**Please direct any suitable customers to their local Jobcentre Work Coach with the postcode/s of the vacancies they are interested in.**

Contact your SDS Adviser on the phone number below if you'd like to chat through your next steps. If you are already working with DWP then do speak with your DWP Work Coach about Kickstart. More information at <https://jobhelp.campaign.gov.uk/kickstart/>

Name of Employer	Jobcentre/Employer Postcode	Job Title
Granite City Homes Renovations Ltd	Aberdeen AB11 6DR	SOCIAL MEDIA ASSISTANT
Granite City Homes Renovations Ltd	Aberdeen AB11 6DR	PAINTER DECORATOR
Granite City Homes Renovations Ltd	Aberdeen AB11 6DR	JOINER ASSISTANT
North East Electrical Services	Aberdeen AB21 7NA	Admin Assistant
Aberdeen Lifting Services Ltd	Aberdeen AB21 0GN	TRAINEE WIRE ROPE PRESS OPERATOR (RIGGER)
Aberdeen Lifting Services Ltd	Aberdeen AB21 0GN	ADMINISTRATION ASSISTANT

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